

# Medicaid Application for Adults and Children with Long Term Care Needs

Please check the program or service you need:

- Nursing Home     Home & Community Based Medicaid Waiver     Disabled Children at Home (TEFRA)

**This application is only for Medicaid benefits for an individual needing Long Term Care services and supports. If you are completing the application on behalf of someone who needs the assistance, including a child, please answer all questions as if that individual was completing the form. Be sure the form is complete. If you need more space for any answer, use another piece of paper. Please print clearly.**

Name		
Mailing Address		
Residence Address (if different from mailing address)		
Home Phone Number	Message Phone Number	Work Phone Number
Is English your first language? <input type="checkbox"/> Yes <input type="checkbox"/> No If English is not your first language, do you speak, read, and write English with sufficient proficiency to understand and properly fill out this application? <input type="checkbox"/> Yes <input type="checkbox"/> No		

## HOUSEHOLD INFORMATION:

1. List all persons who live with you, including full-time, part-time, or temporarily, and use legal names. List yourself first. *\*Disclosure of your Race and Ethnicity information is voluntary and will not affect your eligibility or level of benefits. This information will be used to assure that program benefits are distributed without regard to race, color or national origin.*

Name (First M I Last)	Relation to You  If not related write NR.	Date of Birth	Is this person a full-time or part-time member of your household? Circle the answer. If part-time, what percentage of time does this person reside with you?	Social Security Number	US Citizen? Yes/No	Race	Ethnic Group
						Optional - Use codes below	
	Self		N/A				
			Full-time / Part-time ___%				
			Full-time / Part-time ___%				
			Full-time / Part-time ___%				
			Full-time / Part-time ___%				
<b>Race: (You may select more than one race)</b> AN = Alaska Native    WH = White    BL = Black or African American AI = American Indian    AS = Asian    PI = Native Hawaiian or other Pacific Islander					<b>Ethnicity:</b> Y = Hispanic or Latino N = Not Hispanic or Latino		

What date did you arrive in Alaska? \_\_\_\_\_

Where did you live before moving to Alaska? City/County/State/Country: \_\_\_\_\_

I am:  Single     Married living with spouse     Divorced     Widowed  
 Married living apart from spouse    Name of spouse: \_\_\_\_\_

Are you or anyone in your household a sponsored alien?  Yes  No

Has the Social Security Administration determined your disability?  Yes  No If yes, when? \_\_\_\_\_

**ASSETS INFORMATION:**

2. Check any of the following items that you or your spouse own or have your name(s) on. You must include any asset of any kind:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> ABLE Account           | <input type="checkbox"/> Coin Collection                | <input type="checkbox"/> Life Insurance                              |
| <input type="checkbox"/> Annuity                | <input type="checkbox"/> Credit Union Accounts          | <input type="checkbox"/> Mining Claim                                |
| <input type="checkbox"/> Antiques               | <input type="checkbox"/> Escrow Account                 | <input type="checkbox"/> Money Market Certificate                    |
| <input type="checkbox"/> Bank Accounts          | <input type="checkbox"/> Farm equipment/livestock/crops | <input type="checkbox"/> Promissory Note/Loan/Mortgage               |
| <input type="checkbox"/> Boat Motor             | <input type="checkbox"/> Fishing Permit                 | <input type="checkbox"/> Property up for sale                        |
| <input type="checkbox"/> Bonds                  | <input type="checkbox"/> Gold/Silver                    | <input type="checkbox"/> Reverse Mortgage                            |
| <input type="checkbox"/> Burial Accounts        | <input type="checkbox"/> Home you do not live in        | <input type="checkbox"/> Savings Bonds                               |
| <input type="checkbox"/> Burial Plots           | <input type="checkbox"/> Home you live in               | <input type="checkbox"/> Trailer (travel, utility, boat, etc.)       |
| <input type="checkbox"/> Cabin                  | <input type="checkbox"/> Individual Retirement Account  | <input type="checkbox"/> Trusts                                      |
| <input type="checkbox"/> Camper                 | <input type="checkbox"/> Joint account with someone     | <input type="checkbox"/> Vehicle Shell/Topper                        |
| <input type="checkbox"/> Cash on hand           | <input type="checkbox"/> Land or Building               | <input type="checkbox"/> Vehicles (car, truck, boat, airplane, etc.) |
| <input type="checkbox"/> Certificate of Deposit | <input type="checkbox"/> Life Estate                    | <input type="checkbox"/> Other: _____                                |

Native Corporation Stock: Which? \_\_\_\_\_ Number of Shares? \_\_\_\_\_

If you have checked any of the above, please complete the following information about the assets. ***Please provide a current statement or other document showing the value of the items with this application.***

Owner	Type of Property/Asset	Value	Owner	Type of Property/Asset	Value
		\$			\$
		\$			\$
		\$			\$
		\$			\$
		\$			\$
		\$			\$
		\$			\$

3. Have you or your spouse (or their legal representative) sold, transferred, traded, given away, or put into trust any assets in the last 60 months (5 years)?  Yes  No ***If yes, please complete the following information and provide documents about the transfer with this application.***

Asset Description	Value of Asset	Date of transfer or trust establishment

**MONEY RECEIVED INFORMATION:**

4. Complete if you or anyone in your household is working. ***Please provide your most recent pay stubs or a work statement completed by your employer. If self-employed, describe and attach proof of income and expenses with this application.***

Person Employed	Employer	Hours Worked	Hourly Wage	How often paid?
		per week		
		per week		
		per week		
		per week		

5. List any other money you or anyone in your household receives. *Include Social Security, SSI, BIA, VA, retirement, unemployment insurance, Worker's Compensation, Native assistance, child support, cash gifts, annuities, etc.*

Who Receives	Income Source	Amount	Who Receives	Income Source	Amount
		\$			\$
		\$			\$
		\$			\$
		\$			\$

**HOUSEHOLD EXPENSE INFORMATION:**

6. Complete if you or your spouse has any of these monthly expenses. *Please provide proof of the obligated monthly rent amount, utility costs, and yearly property tax and insurance amounts.*

Expense Type	Monthly Amount	Expense Type	Monthly Amount	Expense Type	Monthly Amount
Rent/ Mortgage	\$	Telephone	\$	Heating Oil	\$
Lot or Space Rent	\$	Electricity	\$	Natural Gas	\$
Property Tax	\$	Water / Sewer	\$	Wood / Coal	\$
Home Insurance	\$	Garbage Collection	\$	Other	\$

**Failure to report or verify any of the above listed expenses will be seen as a statement by your household that you do not want to receive a deduction for the unreported expense.**

If you share payment of these expenses with anyone or receive assistance paying the expenses (such as rental assistance or heating assistance), please explain. \_\_\_\_\_

Do you own a home?  Yes  No Do you rent a home?  Yes  No Do you live there now?  Yes  No

If no, do you plan on returning?  Yes  No If yes, when do you plan on returning? \_\_\_\_\_

Does anyone live in the home now?  Yes  No

If yes, list their relationship to you: \_\_\_\_\_

Do you receive income from this property?  Yes  No If yes, list the amount and how often: \_\_\_\_\_

Have you incurred any medical expenses that will not be reimbursed by Medicare, Medicaid, or other third parties?  Yes  No If yes, please provide proof.

**HEALTH COVERAGE / INSURANCE:**

7. Do you need help paying for medical bills from the last 3 months?  Yes  No

If yes, which months? \_\_\_\_\_

8. If you or anyone in your household has health insurance, check the type of coverage and write the person(s) name next to the coverage they have. please answer these questions:

Medicaid \_\_\_\_\_

Medicare \_\_\_\_\_

TRICARE \_\_\_\_\_

VA health care programs \_\_\_\_\_

Employer Insurance \_\_\_\_\_

Name of health insurance: \_\_\_\_\_

Policy number: \_\_\_\_\_

Is this COBRA coverage?  Yes  No

Is this a retiree plan?  Yes  No

Other \_\_\_\_\_

**9. ADDITIONAL INFORMATION**

Name of nursing home: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Name of Care Coordinator: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**10. AUTHORIZED REPRESENTATIVE**

If you would like to allow someone to represent you on all matters related to your application and case or would like the Division to share information about your application or case with someone, complete and include Appendix C.

**11. ACKNOWLEDGEMENT OF UNDERSTANDING AND STATEMENT OF TRUTH**

- I understand that I must be a current Alaska resident to qualify for Public Assistance benefits administered by the Alaska Division of Public Assistance. I further understand that, if my residency status changes, I must report the change to the Alaska Division of Public Assistance within 10 days. I further understand that if I leave the state for 30 or more days, I must notify the Alaska Division of Public Assistance of my absence, regardless of whether I consider myself an Alaska resident/intend to return to Alaska, or not.
- I understand that eligibility for Public Assistance is determined in part by how much income my household has at its disposal. To that end, I understand that this application requires that I disclose all income received by myself and members of my household, including but not limited to income from the following sources: Employment (including Self-Employment), Alimony, Child Support, Unemployment, Net Rental/Royalty, Pension/Retirement, Supplemental Security Income, Veteran’s Benefits, and Social Security Benefits.
- I understand that eligibility for Public Assistance is determined in part by how many assets my household has at its disposal. To that end, I understand that this application requires that I disclose all assets possessed by myself and members of my household, including by not limited to the following types of assets: Property (regardless of whether the Property is paid for, still being paid for, or is jointly owned with someone else), all Bank Accounts (including checking and savings accounts), Cash on Hand, Certificates of Deposit, College Savings Plans, Life Insurance Policies, Pension Plans, Retirement Funds, Stocks Bonds and Annuities, Native Corporation Shares, Trust Funds, Safety Deposit Box contents, Mineral Rights, IRA Accounts, Commercial Fishing Permits, and Burial Policy Agreements.

Under penalty of perjury, I certify that all information contained in this application, including U.S. citizenship or lawful immigrant status of all persons applying for benefits, is true and correct to the best of my knowledge.

I have read or had read to me the “Rights and Responsibilities” section of the application and I understand my rights and responsibilities, including fraud penalties, as described in this application.

**Signature of Adult Applicant:** \_\_\_\_\_  
Signature Date (month/day/year)

**Signature of Other Adult Applicant** \_\_\_\_\_  
Signature Date (month/day/year)

**Signature of Authorized Representative:** \_\_\_\_\_  
Signature Date (month/day/year)

**12. VOTER REGISTRATION**

If you want to register to vote we can help you by sending you the correct forms to complete. If you do not answer the question, it will be considered the same as a No answer. This will not stop your ability to register to vote in the future.

Do you want to register to vote?  Yes  No

## Would you like to allow someone to represent you on all matters related to your application and case?

You can give a trusted person or an organization permission to talk about your application and case with us, see your information, and act for you on matters related to your Public Assistance case. This person is called an “authorized representative.” **An authorized representative can make changes to your Public Assistance case and has access to the information in your case file. You will be held responsible for any change that is made to your case by your appointed authorized representative, up to and including potential fraud charges.**

The Division of Public Assistance can release any information regarding your application and case to your authorized representative or any member of the organization indicated on this form. More than one person or organization can serve as your authorized representative.

You can appoint, withdraw, or change an authorized representative at any time. If you ever need to change your authorized representative, contact the Division of Public Assistance. *If you are a legally appointed representative for someone on this application and provide proof, you do not need to complete this section.*

Name of Authorized Representative (First name, Middle name, Last name) or Organization		Phone Number
Authorized Representative’s Address	Apartment or suite number	Email
City	State	ZIP code

New     
  Change     
  Addition     
  Remove this person or organization as my authorized representative

## OR

## Permission to Release Information

### Is there anyone that you would like us to share information with about your application and case?

By completing this section, you can give permission for the following person or organization to receive information about your Public Assistance application and benefit status, but they will not have the ability to act on your behalf like an authorized representative. You give the Division of Public Assistance permission to release information about your case status to this additional person or organization. You may cancel this release at any time by contacting the Division of Public Assistance.

Name of person (First name, Middle name, Last name) or Organization		Phone Number
Address	Apartment or suite number	Email
City	State	ZIP code

## AND

Applicant / Recipient’s Signature	Date (mm/dd/yyyy)
Applicant / Recipient’s Printed Name	Social Security Number or Case Number

**To be valid, this form must be signed by the applicant or recipient.**

# Your Rights and Responsibilities

## What if I disagree with a decision made?

You have the right to discuss any action taken on your application or case with a caseworker or supervisor. If you think the Division of Public Assistance or Federally Facilitated Marketplace has made a mistake on your health insurance determination or the Division of Public Assistance has made a mistake on your benefits determination, you can appeal its decision. To appeal means to tell someone at the Division of Public Assistance or the Federally Facilitated Marketplace that you think the action is wrong, and ask for a fair hearing review of the action. The requests for Supplemental Nutrition Assistance Program (SNAP) and Medicaid may be made to any employee of the Division in person, by telephone, or in writing; requests for all other programs must be made in writing. SNAP fair hearing requests must be made within 90 days from the effective date of the action. Fair hearing requests for all other programs must be made within 30 days from the date of the notice. If requested, the Division will assist you in making a hearing request. If your disagreement has to do with medical billing or services, contact the Medicaid Recipient Information Helpline at 1-800-780-9972.

If you request a fair hearing before the effective date of the action, you may continue to receive benefits until a hearing decision is made. If you do not request a fair hearing before the effective date of the action, you can still appeal but benefits will not be continued. You can always re-apply for benefits while waiting for your hearing. At the hearing you may represent yourself or be represented by a legal representative. You may qualify for free legal advice and representation by contacting the Alaska Legal Services Corporation at (907) 272-9431 or 1-888-478-2572.

## My right to appeal

I know that I can find out how to appeal by contacting the Division of Public Assistance or the Marketplace at 1-800-318-2596. I know that I can be represented in the process by someone other than myself. My eligibility and other important information will be explained to me.

## When do I need to report changes?

You must report changes in your household within 10 days of when you know of the change. If you receive Alaska Temporary Assistance and a child leaves your home, you must report this within 5 days.

## What changes do I need to report?

If you receive Health Insurance Benefits authorized by the Federally Facilitated Marketplace or Public Assistance Medicaid, you must report any and all changes to information provided in this application, including changes in your medical insurance.

If you receive Supplemental Nutrition Assistance Program and you do not receive benefits from any other program, you must report when your household's total gross income goes over the income limit for your household size and if someone in your household has lottery or gambling winnings of \$3,500 or more in a single game. If your household contains a member subject to the ABAWD time limits, you must also report when their work hours fall below 20 hours per week.

If you receive public assistance services, the changes you must report include, but are not limited to the following:

- Starting or stopping a job, change in wage rate, change from part-time to full-time, or full-time to part-time
- When money you receive from sources other than working changes by more than \$50
- Someone moves into or out of your home
- You move or get a new mailing address
- Your household gets a vehicle
- Your household has more than \$2250 total in cash and money in bank
- Changes in your child support payment or obligation
- Changes in your medical insurance if you or anyone in your household gets Medicaid
- Pregnancy changes

## Will I need to work?

To receive Alaska Temporary Assistance or Supplemental Nutrition Assistance Program, you may have to participate in work activities. Alaska Temporary Assistance participants must prepare a Family Self-Sufficiency Plan for becoming financially independent. You must participate in approved work activities unless you qualify for an exemption. If you are an unmarried minor parent, to receive Alaska Temporary Assistance you must live with a parent or in another approved living arrangement and attend school or training. If you do not fulfill these work requirements or minor parent requirements, your benefits may be reduced or ended.

**Read and keep this page.**

## **What happens with my Child Support?**

Alaska must collect child support and medical support from any parent who has the duty to pay support for a child receiving Alaska Temporary Assistance or Medicaid. This includes any money owed to you at the time you apply, as well as current and future child support payments. Any child support payments given or paid to you while receiving Alaska Temporary Assistance benefits must be reported and turned over to the State immediately. To change a child support order, you must obtain a new court order or get permission from the Child Support Services Division (CSSD). If you believe you have a good reason not to cooperate with CSSD for these programs, you must tell your caseworker immediately. You may be asked to provide information to support your reason.

## **When you apply for Alaska Temporary Assistance you must:**

- Sign over to CSSD your right to receive and keep child support payments due to you or a child on Alaska Temporary Assistance.
- Cooperate with CSSD in establishing paternity.
- Agree not to make purchases with or to access the cash benefits on your EBT card at ATMs that are located in bars, liquor stores, gambling or adult entertainment establishments.

## **When you apply for Medicaid you must:**

Assign to the State of Alaska all rights to any medical support or other third party payments to the extent the department has paid medical assistance for care and services for you or your minor children.

- Cooperate with and assist the department in identifying and providing information concerning third parties who may be liable to pay for care and services received for you or your minor children.
- Agree to apply for all other available third-party resources that may be used to provide or pay for the cost of care or services received by you or your minor children or that may be used to reimburse the state for the cost of care or services received.
- Cooperate with CSSD in establishing paternity.
- If applying for long-term care services, including Home and Community Based Waiver services, assign to the State of Alaska as a remainder beneficiary, or as the second remainder beneficiary after your spouse or minor or disabled child, for any interest that you may have in an annuity up to the amount of Medicaid benefits received.

## **Can the State of Alaska take my estate?**

The estate of an individual age 55 years of age or older who received Medicaid benefits may be subject to a claim for recovery. This is limited to the reimbursement of services received while the recipient was in a medical institution, including a nursing home or other medical institution, or was receiving home- and community-based services. Under limited conditions, the State of Alaska may place a lien on a recipient's home. However, most estate recovery is conducted after the death of the recipient or the recipient's surviving spouse, if any, and only at a time when the recipient has no surviving child under age 21 and no surviving child who is blind or disabled.

## **Will someone from the Division of Public Assistance come to my home?**

A Division of Public Assistance worker may visit you at home to verify your eligibility for assistance. We may also visit you to complete case management activities such as Family Self-Sufficiency Plans. If you are not completing the activities, we may visit you to determine whether you have good cause for not doing so.

## **How are my rights protected?**

The Division of Public Assistance will collect information, including the Social Security number (SSN) of each household member who is applying for Supplemental Nutrition Assistance Program, Alaska Temporary Assistance, or Medicaid, to determine eligibility for public assistance benefits. The Division will verify this information through computer matching programs, including the Income and Earnings Verification System (IEVS). This information will be used to monitor compliance with program regulations and for program management. The Division may disclose this information to other Federal and State agencies for official examination, to law enforcement officials for the purpose of apprehending persons fleeing to avoid the law, and to private claims collection agencies for claims collection action. The Division may verify immigrant status of household members by contacting the U.S. Citizenship and Immigration Services (USCIS). Information obtained from these agencies may affect your eligibility and level of benefits.

Providing the requested information, including the SSN of each household member for whom you are seeking benefits, is voluntary. However, failure to provide this information will result in the denial of benefits to each individual failing to provide an SSN. Any SSN provided will be used and disclosed in the same manner, regardless of the eligibility of the individual. The Division of Public Assistance can assist you in applying for a Social Security Number if you are seeking benefits and do not have one.

**Read and keep this page.**

When you sign the application for assistance and use Medicaid or Chronic & Acute Medical Assistance coupons, you consent to release medical records and information about yourself and any other person you are applying for to the Department of Health and Social Services (DHSS). Upon request, any person who has medical records and information or the custody of such records shall release those records to the Department or a representative of the department.

Health or medical information DHSS may have about you is protected under the Health Insurance Portability and Accountability Act (HIPAA) of 1996. This federal law provides you with certain rights about how your health information is used and disclosed. The law allows you to find out how DHSS used your health information, and how DHSS has disclosed your health information outside of DHSS. The law also limits the release of information about you to the minimum amount necessary for the purpose of the disclosure and allows you to examine and obtain a copy of your own health records and to request corrections to those records.

You can get an electronic copy of the Notice of Privacy Practices at [http://dhss.alaska.gov/Documents/Pdfs/DHSS\\_Notice\\_of\\_Privacy\\_Practices.pdf](http://dhss.alaska.gov/Documents/Pdfs/DHSS_Notice_of_Privacy_Practices.pdf). You can get an electronic copy of the Notice of Privacy Practices at Request a printed copy by writing to State of Alaska, DHSS Privacy Official, and P. O. Box 110650, Juneau, Alaska 99811-0650 or by email at [privacyofficial@alaska.gov](mailto:privacyofficial@alaska.gov).

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

To file a complaint of discrimination, contact USDA or HHS. Write to USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). The USDA Program Discrimination Complaint form can be found online at <http://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer> or a copy of the form may be requested by calling (866) 632-9992. You may also write to HHS Office for Civil Rights, 2201 Sixth Avenue – Mail Stop RX-11, Seattle, WA 98121 or call (800) 368-1019 (voice) or (800) 537-7697 (TDD). USDA and HHS are equal opportunity providers and employers.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

If you have questions about the Americans with Disabilities Act of 1990, contact the Division of Public Assistance Civil Rights Coordinator at (907) 465-3347.

## **Responsibility for Overpayment**

If you receive an overpayment of Public Assistance benefits or receive services to which you are not entitled, you may be financially responsible for repaying the overpayment or cost of services to the State of Alaska. This may be true even if the overpayment or improper authorization of services is due to an error on the part of the Department of Health and Social Services. By accepting benefits or services, you must understand and agree that you may have a responsibility for the repayment of benefits or services to which you were not entitled.

## **Release**

Your signature on this application gives the Federally Facilitated Marketplace, the Department of Health and Social Services, its agents, and the Department of Law permission to ask for information about your health, finances, family and personal history. This information may be used to determine your eligibility for public assistance programs and, if a fraud investigation is launched, in administrative or criminal investigations of your eligibility for benefits. Your information will not be released for any other reason or to any other person or agency outside of the Federally Facilitated Marketplace, Department of Health and Social Services or its representatives except as required by law. The Release of Information will be in effect while you are an applicant or recipient of public assistance, and for any later investigations of your eligibility and receipt of benefits.

We'll check your answers using information in our electronic databases and databases from the Internal Revenue Service (IRS), Social Security, the Department of Homeland Security, and/or a consumer reporting agency. If the information doesn't match, we may ask you to send us proof. We may also contact other people or organizations including, but not limited to: the Alaska Housing Finance Corporation, the Department of Fish and Game, the Department of Labor, the Department of Law, the Department of Military and Veterans Affairs, the Department of Public Safety, the Department of Revenue, U.S. Citizenship and Immigration Services, employers, financial institutions, landlords, local governments, Native corporations, private individuals, public assistance program contractors and grantees, school authorities, the Social Security Administration, stock brokerage firms, and tax assessors. We need this information to check your eligibility for public assistance services and to check your eligibility for help paying for health coverage if you choose to apply. Additionally, information obtained from this release may be used by the Department of Health and Social Services in administrative proceedings against you, and/or by the Department of Law in criminal proceedings against you.

**Read and keep this page.**



## What happens if I do not follow the rules?

You may be prosecuted if you knowingly give false, incorrect, or incomplete information to get or try to get public assistance benefits you are not eligible for, or to help someone get benefits for which they are not eligible. You must repay any benefits you wrongly receive.

<b>Supplemental Nutrition Assistance Program (SNAP)</b>	
<p><b>I understand that if I...</b> Commit an intentional program violation of the Supplemental Nutrition Assistance Program defined in 7 CFR 273.16 or any of the following:</p> <ul style="list-style-type: none"> <li>hide information or make false statements</li> <li>use electronic benefit transfer (EBT) cards that belong to someone else</li> <li>use SNAP benefits to buy alcohol or tobacco</li> <li>trade or sell benefits or EBT cards</li> </ul>	<p><b>I may...</b></p> <ul style="list-style-type: none"> <li>lose SNAP benefits for 12 months for the first offense and be required to repay all benefits overpaid to me</li> <li>lose SNAP benefits for 24 months for the second offense and be required to repay all benefits overpaid to me</li> <li>lose SNAP benefits permanently for third offense and be required to repay all benefits overpaid to me</li> <li>be fined up to \$250,000.00, imprisoned up to 20 years or both</li> </ul>
<ul style="list-style-type: none"> <li>trade SNAP benefits for controlled substances, such as drugs</li> </ul>	<ul style="list-style-type: none"> <li>lose SNAP benefits for 24 months for the first offense</li> <li>lose SNAP benefits permanently for the second offense</li> </ul>
<ul style="list-style-type: none"> <li>give false information about who I am and where I live so I can get extra benefits</li> </ul>	<ul style="list-style-type: none"> <li>lose SNAP benefits for 10 years for each offense</li> </ul>
<ul style="list-style-type: none"> <li>have been convicted of trading or selling SNAP benefits worth more than \$500, or trading SNAP benefits for firearms, ammunition, or explosives</li> </ul>	<ul style="list-style-type: none"> <li>be barred from receiving SNAP benefits permanently</li> </ul>
<b>Alaska Temporary Assistance Program</b>	
<p><b>I understand that if I...</b></p> <ul style="list-style-type: none"> <li>commit an intentional program violation or I am convicted of fraud</li> <li>give false information about who I am and where I live so I can get extra benefits</li> <li>use my ATAP cash benefits or access them at any ATMs located in bars, liquor stores, gambling or adult entertainment establishments</li> </ul>	<p><b>I may...</b></p> <ul style="list-style-type: none"> <li>lose benefits for 6 months for the first offense</li> <li>lose benefits for 12 months for the second offense</li> <li>lose benefits permanently for the third offense</li> <li>other penalties may also apply and I may be subject to criminal prosecution</li> <li>have to pay back amount received if there is an overpayment</li> </ul>
<b>Medicaid Program</b>	
<p><b>I understand that if I...</b></p> <ul style="list-style-type: none"> <li>commit an intentional program violation or program abuse that results in misuse or overuse of Medicaid benefits or are found guilty of misconduct related to Medicaid benefits</li> <li>commit Medical Assistance fraud under AS 47.05.210</li> </ul>	<p><b>I may...</b></p> <ul style="list-style-type: none"> <li>be required to pay back the amount of Medicaid services that I or anyone in my household received</li> <li>be excluded from Medicaid for up to 10 years</li> <li>have to pay fines up to \$25,000 and be subject to criminal prosecution</li> </ul>

**Read and keep this page.**

## Public Assistance Offices

<p><b>BETHEL DISTRICT OFFICE</b>  460 Ridgecrest Drive, Suite 121  Mailing: P.O. Box 365  Bethel, AK 99559  DPABethel.office@alaska.gov  Phone: (907) 543-2686 or 1-800-478-2686  Fax: (907) 543-2650</p>	<p><b>FAIRBANKS DISTRICT OFFICE</b>  675 7<sup>th</sup> Ave, Station E  Fairbanks, AK 99701  DPAFairbanks.office@alaska.gov  Phone: (907) 451-2850 or 1-800-478-2850  Fax: (907) 451-2923</p>	<p><b>GAMBELL DISTRICT OFFICE</b>  400 Gambell Street  Anchorage, AK 99501  DPAGambell.office@alaska.gov  Phone: (907) 269-6599 or 1-888-876-2477  Fax: (907) 269-6520</p>
<p><b>HOMER DISTRICT OFFICE</b>  3670 Lake Street, Suite 200  Homer, AK 99603  DPAHomer.office@alaska.gov  Phone: (907) 226-3040 or 1-877-235-2421  Fax: (907) 235-6176</p>	<p><b>JUNEAU DISTRICT OFFICE</b>  10002 Glacier Highway, Suite 201  Mailing: P.O. Box 110642  Juneau, AK 99811-0642  DPAJuneau.office@alaska.gov  Phone: (907) 465-3537 or 1-800-478-3537  Fax: (907) 465-4657</p>	<p><b>KENAI PENINSULA JOB CENTER</b>  11312 Kenai Spur Highway, Suite 2  Kenai, AK 99611  DPAKenai.office@alaska.gov  Phone: (907) 283-2900 or 1-800-478-9032  Fax: (907) 283-6619 or 1-888-248-6619</p>
<p><b>KETCHIKAN DISTRICT OFFICE</b>  2030 Sea Level Drive, Suite 301  Ketchikan, AK 99901  DPAKetchikan.office@alaska.gov  Phone: (907) 225-2135 or 1-800-478-2135  Fax: (907) 247-2135</p>	<p><b>KODIAK DISTRICT OFFICE</b>  211 Mission Road, Suite 101  Kodiak, AK 99615  DPAKodiak.office@alaska.gov  Phone: (907) 486-3783 or 1-888-480-3783  Fax: (907) 486-3116 or 1-888-281-3116</p>	<p><b>LONG TERM CARE OFFICE</b>  3601 C Street, Suite 120  Anchorage, AK 99503  DPALongtermcare.office@alaska.gov  Phone: (907) 269-8950 or 1-800-478-4372  Fax: (907) 269-5608 or 1-855-869-5608</p>
<p><b>MULDOON DISTRICT OFFICE</b>  1251 Muldoon Road, Suite 111B  Anchorage, AK 99504  DPAMuldoon.office@alaska.gov  Phone: (907) 269-0001 or 1-833-269-0010  Fax: (907) 269-6058</p>	<p><b>NOME DISTRICT OFFICE</b>  214 E. Front Street  Mailing: P.O. Box 2110  Nome, AK 99762  DPANome.office@alaska.gov  Phone: (907) 443-2237 or 1-800-478-2236  Fax: (907) 443-2307 or 1-888-574-2307</p>	<p><b>SITKA DISTRICT OFFICE</b>  304 Lake Street, Suite 101  Sitka, AK 99835  DPASitka.office@alaska.gov  Phone: (907) 747-8234 or 1-800-478-8234  Fax: (907) 747-8224</p>
<p><b>WASILLA DISTRICT OFFICE</b>  855 W. Commercial Drive  Wasilla, AK 99654  DPAWasilla.office@alaska.gov  Phone: (907) 376-3903 or 1-800-478-7778  Fax: (907) 373-1136 or 1-877-357-2538</p>		